

NON-TEACHING STAFF CR REPORT

SHRI. KHAIRMODE HANMANT LAXMAN

Aundh Shikshan Mandal, Aundh
 RAJA SHRIPATRAO BHAGWANTRAO MAHAVIDYALAYA, AUNDH (SATARA)
 Affiliated to: Shivaji University, Kolhapur.
 Website- www.rsmaundh.org email- aundhcollege@gmail.com

Performance Appraisal for Non-teaching Staff

Name of the employee: Shri Khairmode Hanmant Laxman .
 Designation: Head clerk. Department: Office.
 Period: 4/1/19 to 31/12/2019.

Reporting officer will please write any of the following remarks in the column comments:

1. Excellent- consistently superb performance and always exceeds the expectation.
2. Very good- consistent performance exceeds expectations many times.
3. Good- just meets the requirement of the job responsibility.
4. Need improvement- sometimes meet the requirement but needs improve.
5. Unsatisfactory- does not meet the requirement of the job warning to be issue.

Sr. no	Parameter	Comments
1	Industriousness	Good
2	Enthusiasm	Very Good
3	Sense of responsibility	Excellent
4	Punctuality	Very Good
5	Behavior of the superiors	Excellent
6	Behavior of the student	Very Good
7	Intelligence	Very Good
8	Integrity	Very Good
9	Character	Excellent
10	Initiative	Very Good
11	Drive	Very Good
12	Attitude for team work	Good
13	Overall performance	Very Good

Supervisors Remark-



Chaudhari
 H.C.P. Principal
 Raja Shripatrao Bhagwantrao
 Mahavidyalaya, Aundh (Satara)





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Performance Appraisal for Non-teaching Staff

Name of the employee: Shri Khairmode Hanmad Ladman

Designation: Head clerk Department: office

Period: 1st January 2017 to 31st December 2017

Reporting officer will please write any of the following remarks in the column comments:

1. Excellent- consistently superb performance and always exceeds the expectation.
2. Very good- consistent performance exceeds expectations many times.
3. Good- just meets the requirement of the job responsibility.
4. Need improvement- sometimes meet the requirement but needs improve.
5. Unsatisfactory- does not meet the requirement of the job warning to be issue.

Sr. no	Parameter	Comments
1	Industriousness	good
2	Enthusiasm	very good
3	Sense of responsibility	good
4	Punctuality	very good
5	Behavior of the superiors	excellent
6	Behavior of the student	excellent
7	Intelligence	excellent
8	Integrity	excellent
9	Character	good
10	Initiative	excellent
11	Drive	good
12	Attitude for team work	very good
13	Overall performance	very good

Supervisors Remark-

Office Seal



Principal
PRINCIPAL

Raja Shripatrao Bhagwantrao
Mahavidyalaya, Aundh (Satara)



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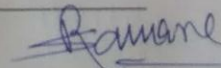
Performance Appraisal for Non-teaching Staff

Name of the employee: Shri Kheermode Hanmet Jagan
Designation: Head Clerk Department: office
Period: 1st January 2016 to 31st January December 2016
Reporting officer will please write any of the following remarks in the column comments:

1. Excellent- consistently superb performance and always exceeds the expectation.
2. Very good- consistent performance exceeds expectations many times.
3. Good- just meets the requirement of the job responsibility.
4. Need improvement- sometimes meet the requirement but needs improve.
5. Unsatisfactory- does not meet the requirement of the job warning to be issue.

Sr. no	Parameter	Comments
1	Industriousness	good
2	Enthusiasm	very good
3	Sense of responsibility	very good
4	Punctuality	good
5	Behavior of the superiors	good
6	Behavior of the student	very good
7	Intelligence	very good
8	Integrity	good
9	Character	good
10	Initiative	very good
11	Drive	very good
12	Attitude for team work	good
13	Overall performance	very good

Supervisors Remark-



Principal
PRINCIPAL

Raja Shripatrao Bhagwantrao
Mahavidyalaya, Aundh (Satara)

Office Seal



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Performance Appraisal for Non-teaching Staff

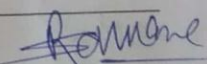
Name of the employee: Shri Khairmode Hanmat Laxman
Designation: Head clerk Department: office
Period: 1st January 2015 to 31st January 2015

Reporting officer will please write any of the following remarks in the column comments:

1. Excellent- consistently superb performance and always exceeds the expectation.
2. Very good- consistent performance exceeds expectations many times.
3. Good- just meets the requirement of the job responsibility.
4. Need improvement- sometimes meet the requirement but needs improve.
5. Unsatisfactory- does not meet the requirement of the job warning to be issue.

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1	Industriousness	good
2	Enthusiasm	very good
3	Sense of responsibility	very good
4	Punctuality	good
5	Behavior of the superiors	excellent
6	Behavior of the student	excellent
7	Intelligence	excellent
8	Integrity	good
9	Character	very good
10	Initiative	very good
11	Drive	good
12	Attitude for team work	good
13	Overall performance	very good

Supervisors Remark-


Principal
PRINCIPAL
Raja Shripatrao Bhagwantrao
Mahavidyalaya, Aundh (Satara)



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Performance Appraisal for Non-teaching Staff

Name of the employee: Shri. Hairmode Hanmant Laxman
 Designation: Head Clerk Department: Office
 Period: 1/1/2018 to 31/12/2018

Reporting officer will please write any of the following remarks in the column comments:

1. Excellent- consistently superb performance and always exceeds the expectation.
2. Very good- consistent performance exceeds expectations many times.
3. Good- just meets the requirement of the job responsibility.
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5. Unsatisfactory- does not meet the requirement of the job warning to be issue.

Sr. no	Parameter	Comments
1	Industriousness	Very Good
2	Enthusiasm	Excellent
3	Sense of responsibility	Very Good
4	Punctuality	Excellent
5	Behavior of the superiors	Excellent
6	Behavior of the student	Very Good
7	Intelligence	Good
8	Integrity	Good
9	Character	Excellent
10	Initiative	Very Good
11	Drive	Good
12	Attitude for team work	Very Good
13	Overall performance	Very Good

Supervisors Remark-



Hanmant
 T/C Principal
 Raja Shripatrao Bhagwantrao
 Mahavidyalaya, Aundh (Satara)